

Open Enrollment Annual Application

Wapakoneta City Schools

Date: _____ Transfer to be effective for _____ - _____ school year.

Mid-Year Transfer Effective Date: _____

School Requested: High School _____; Middle School _____; Cridersville _____;
Wapakoneta Elementary _____

Are you currently open enrolled to Wapakoneta from another district? ___Yes ___No

Are you currently enrolled in Wapakoneta City Schools? ___Yes ___No

Inter-district: (District of Residence)

Botkins (049767) _____

Indian Lake (048082) _____

Jackson Center (049809) _____

New Knoxville (045963) _____

Perry (045781) _____

Shawnee (045799) _____

St. Marys (044727) _____

Spencerville (045807) _____

Waynesfield (045971) _____

Other _____

Have you ever been expelled from your home school district? _____

Intra-district _____ (transfer to another building in Wapakoneta's district)

Name of Student: _____

Address: _____ Home Phone: (____) _____ - _____

_____ Date of Birth: _____

Grade Level (16/17 school year): _____

Parent/Guardian Name: _____

Current IEP in place? ___Yes ___No Disability per IEP: _____

Parent Email: _____

List any special needs: _____

Reason(s) for transfer request: _____

Parent Signature: _____

SUBMIT APPLICATION BETWEEN APRIL 1 AND JUNE 1 TO:

SUPERINTENDENT'S OFFICE, 1102 GARDENIA DRIVE, WAPAKONETA, OH 45895

Received by: _____ Date: _____ Time: _____

Approved by: _____ Date: _____

Rejected by: _____ Date: _____

Reason(s): _____

WAPAKONETA CITY SCHOOLS
Open Enrollment Guidelines

Wapakoneta City Schools accepts open enrollment students from any Ohio district in a school or program of this District. The district also allows flexibility whereby parents and students may request a particular building when more than one building per grade level exists. The number of openings at a building will be determined by optimum size for a class, which is the number of students that can be accommodated without increasing district expenditures for staff or equipment.

Applications must be submitted to the Superintendent **between 7:00 a.m. on April 1 and 12:00 midnight on June 1.** (Any submitted after June 1 may be considered on a space available basis.) **Applications will be considered on a first-come, first-serve basis upon receipt at the Board of Education office, 1102 Gardenia Drive, Wapakoneta, OH 45895.**

No transfer will be permitted if the enrollment of a grade level will be exceeded by granting the transfer request. Enrollment capacities may be adjusted, but are generally set at an average of 22 students for each section (grades K-4) and follow the general enrollment capacities for each building.

No student, once accepted, will be displaced for the balance of the school year should enrollment exceed the limits (unless disciplinary actions result in displacement).

Enrollment in special programs, i.e. gifted, L.D., C.D., etc., will dictate which building a student must attend and could change from year to year. Excess costs, if needed, will be charged back to the district of residence. The Wapakoneta City Board of Education is not required to institute any new special programs to serve transfer students. Enrollment in programs such as MH, SBH, etc., is limited by the superintendent.

All inter-district transfer students, once accepted, have the same access to all programs as resident students.

Approved transfers are in effect for one school year only. You must re-submit an application annually.

Enrollment in a school shall be subject to an agreement that **transportation of the non-resident student is provided for by the student/parent to the school of attendance or to a scheduled bus stop within the attendance area.** Exceptions to this requirement may need to be made for disabled students.

Your completion of this application DOES NOT provide permission to change district or school of attendance. It is a request. A notice of approval or denial will be sent to you no later than July 31. Your signature gives permission for administrators of each district to exchange any and all information and records pertaining to your child.